



How to Complete PD points

ALBERTA  EQUESTRIAN
— F E D E R A T I O N —

Professional Development Points

The NCCP system requires instructors/coaches to submit their points in a 5-year cycle according to their context:

- Instructor: 10 points
- Competition Coach: 20 points
- Competition Coach Specialist: 20 points
- Competition Development (HP1): 30 points

Instructors/Coaches are responsible for entering their First Aid and Active Coaching points themselves.

Follow [these steps](#) to check out how many points you have, and [these](#) to know how to self-report PD points.

Instructors/Coaches can check which activities they can receive points for in the [PD Activity Guide](#), then the [Coach Update Form](#) should be filled out and submitted to coaching@albertaequestrian.com.

In the next slides, we will share a few websites where you can complete PD points online.

Coach Training Boot Camp

The Coach Training Boot Camp offered by the Alberta Equestrian Federation is composed by 5 NCCP equestrian-specific courses:

1. EC NCCP Long-Term Equestrian Development
2. EC NCCP Analyzing Beginner Equestrian Performance
3. EC NCCP Plan an Equestrian Practice
4. EC NCCP Design an Equestrian Sport Program
5. EC NCCP Manage an Equestrian Sport Program

These courses are worthy 5 PD Points each. Please note all courses completed through the Alberta Equestrian Federation are automatically recorded in your [Locker](#) account. In other words, a Coach Update Form submission is NOT required.

Please check our [calendar of events](#) or contact our Sport and Recreation Manager at coaching@albertaequestrian.com to inquire about our schedule.

Alberta Sport

[Alberta Sport](#) is our Provincial/Territorial Coach Representative (PTCR) and it's responsible for delivering all NCCP multisport modules in our province, such as:

- Managing Conflict
- Teaching & Learning
- Basic Mental Skills
- Psychology of Performance

[Alberta Sport's calendar](#) is updated every trimester with new dates and courses.


Please note all courses completed through Alberta Sport are automatically recorded in your [Locker](#) account. In other words, a Coach Update Form submission is NOT required.

ECampus

Please note all courses completed through your [ECampus](#) account are automatically recorded in your [Locker](#) account. In other words, a **Coach Update Form** submission is NOT required.

1- Log in to your [ECampus](#) account.

Home / Accueil

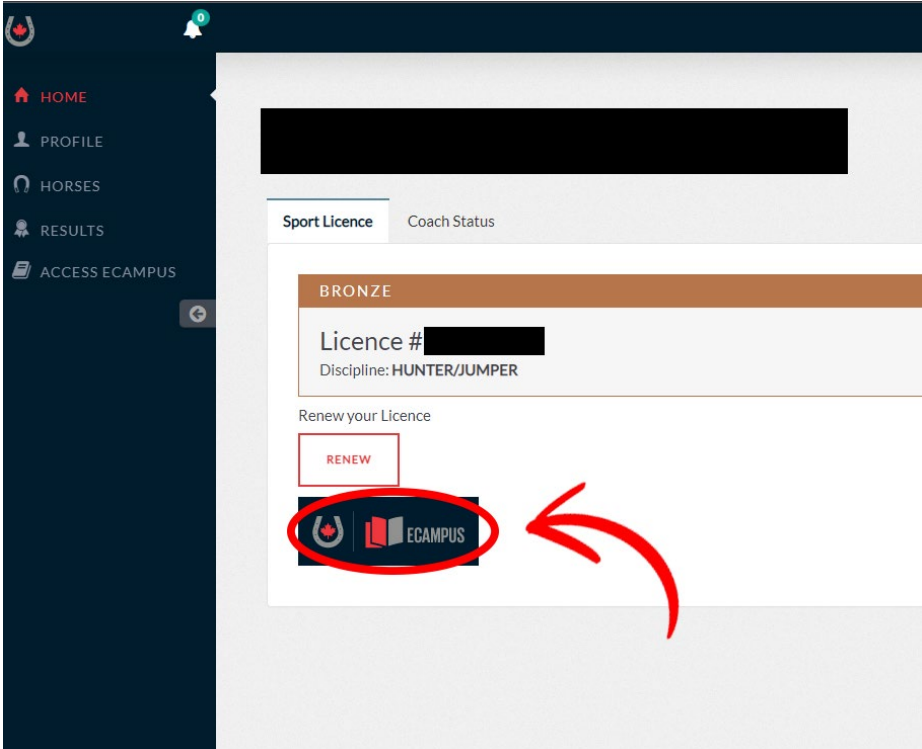


Welcome to our new web portal! Please login with your sport licence number. If you have never purchased a sport licence, please [click here to signup](#).

LOGIN

[Forgot your password? Click here to reset.](#)
[Sport Licence Retrieval](#)

2- In the home page, click on ECampus:

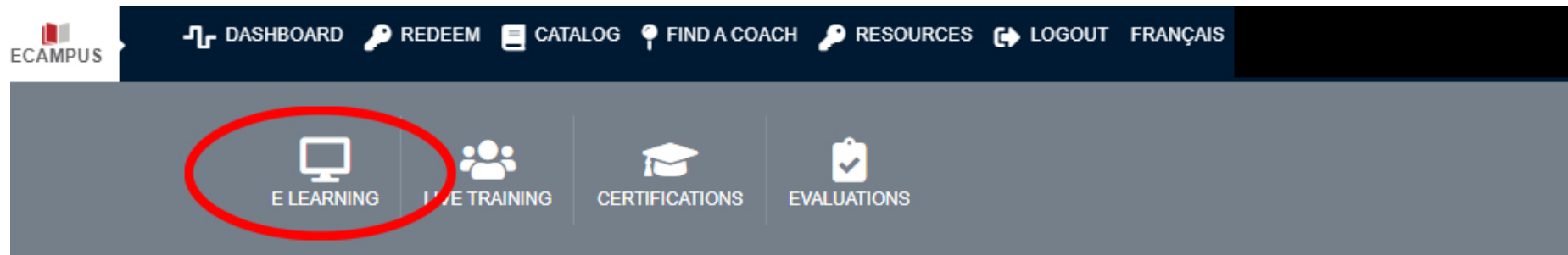


ECampus

3- Click on Catalog on the top of the page:



4- Click on E LEARNING:



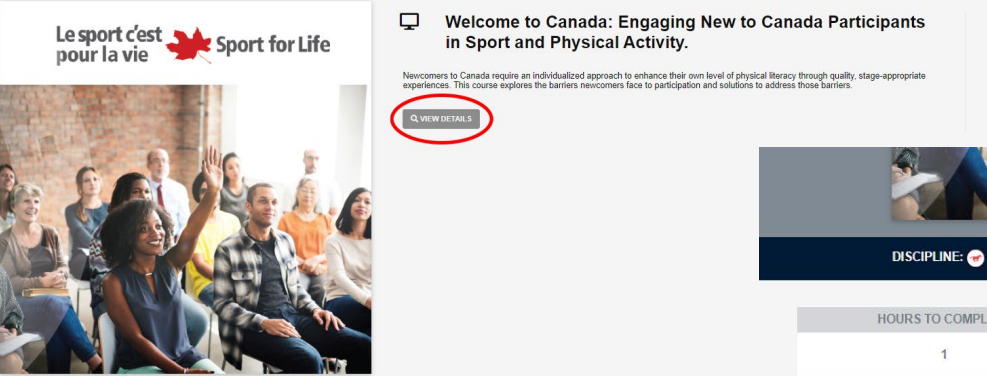
Please note all courses completed through your [ECampus](#) account are automatically recorded in your [Locker](#) account. In other words, a **Coach Update Form** submission is NOT required.

ECampus

There are many courses available in the ELEARNING section of your ECampus, some are listed below:

- EC Lunging Foundations
- Conditioning the Sport Horse
- Stepping Stones to Indigenous Sport and Physical Activity Participation
- Welcome to Canada: Engaging New to Canada Participants in Sport and Physical Activity
- LGBTQ2+ Diversity and Inclusion Training for Workplaces

You can check how many points you would receive for each one of these courses by clicking on 'view details':



Le sport c'est pour la vie Sport for Life

Welcome to Canada: Engaging New to Canada Participants in Sport and Physical Activity.

Newcomers to Canada require an individualized approach to enhance their own level of physical literacy through quality, stage-appropriate experiences. This course explores the barriers newcomers face to participation and solutions to address those barriers.

[VIEW DETAILS](#)

Check the NCCP PD Points column:

HOURS TO COMPLETE	AUDIENCE	NCCP PD POINTS	COST	ACTIONS
1	Coach Learning Facilitator Master Coach Developer	1		PURCHASE COURSE

Please note all courses completed through your [ECampus](#) account are automatically recorded in your [Locker](#) account. In other words, a **Coach Update Form** submission is NOT required.

Self-Report PD Points

- Coaches are responsible for entering any activity that they believe is worthy of points but does NOT fall under any of the other categories other than the Self-Report category in the PD Activity Guide.
- Please note that a maximum of 3 points per 5-year cycle can be self-reported.

Image taken from original PD Activity Guide

Self-Reported Professional Development		
Activity	Points	Limitations
<i>Category: Active Coaching</i>	1 point/year	5 point maximum per 5-year cycle
<p><i>Category: All Other Professional Development not listed previously</i></p> <p>Examples:</p> <ul style="list-style-type: none"> • Mentoring directly with another Coach on coaching techniques from the same sport or an alternative sport • Other Athlete Development Clinics: Sports Psychology, Kinesiology, Sport Nutrition, Conditioning and Fitness • Interactive Auditing of Clinics: clinic or workshop with direct interaction with clinician (sports psychology, biomechanics, kinesiology, sports nutrition, etc.) • Completing Courses: Human Athlete Sport Psychology, Kinesiology, Sports Nutrition, Conditioning and Fitness, Coaching/Leadership, etc • Personal athletic development – must be coached - (Riding Lessons, other sports, or personal training, etc) • Equine Development – Equine nutrition, biomechanics, other equine physiology/sport science, equine health workshops (Farrier, massage, chiropractic, other professional presentations or workshops) • Clinics in FEI equine disciplines • Non-FEI discipline and alternative training clinics • Other organizations equine online accredited courses (ex: Equine Guelph, University, College, Department of Agriculture “recognized” equine institutions, etc) • Acting as a Mentor Coach or Volunteering in a capacity that provides a new learning environment for yourself (Para-Equestrian, 4H, Pony Club, Therapeutic Riding, Youth Groups, Senior Groups, etc) • Other Self-Directed Professional Development Learning Opportunities 	1 point/hour	3 point maximum per 5-year period

When to submit a Coach Update Form

To all other activities not mentioned above that are worthy of PD points according to the [PD Activity Guide](#), please submit a [Coach Update Form](#) to our Sport and Recreation Manager at coaching@albertaequestrian.com.