

Board of Directors Meeting Agenda
Thursday, November 6, 2025, 6:30 – 8:00 pm

Zoom Meeting:

<https://us02web.zoom.us/j/81855561353?pwd=UuUxWumyeosofq6CaFrKXI9H3WgGRS.1>

Meeting ID: 818 5556 1353

Passcode: 198819

Vision

United by our passion for equines, we foster an inclusive community where everyone thrives together.

Mission

AEF supports Alberta's equine community through programs, education, and resources that promote horse welfare, sustainability, and meaningful connections among members.

Five - year goal

By 2030, AEF will strengthen its financial foundation by growing revenue streams, increasing membership value, and establishing reserves to support future programs and community initiatives.

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| 6:30 pm | 1. Call to Order. <ul style="list-style-type: none">• Land Acknowledgement• Declaration of Conflict of Interest | Jason |
| 6:32 pm | 2. Agenda – Motion to approve – November 6, 2025 | |
| 6:35 pm | 3. Minutes – Motion to approve – September 21, 2025
2026 Budget Motion Ratification - September 29, 2025, Finance Committee
<i>Motion for ratification. Electronic Motion: Kate Wood moved to approve the 2026 AEF Budget as presented. Seconded by Ally Penic. 9 in favor; 1 opposed</i> | |
| 6:38 pm | 4. President's Report | Jason |
| 6:50 pm | 5. Financial Report <ul style="list-style-type: none">a. October 31, 2025, Financial Statements | Sonia |
| 7:00 pm | 6. Operations Report | Sonia |
| 7:10 pm | 7. Business Arising <ul style="list-style-type: none">a. Committees/Task Forces – TOR Reviewsb. Equine Emergency Funding | Kate
Sandy |
| 7:20 pm | 8. New Business <ul style="list-style-type: none">a. Elections of Executive Committee<ul style="list-style-type: none">i. President Electii. Treasurer | Jason |

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|---|-----------------|
| b. Alberta Universal Code of Conduct (ABUCC) Adoption | Sonia |
| c. Alberta Safe Sport Complaint Mechanism – Independent Third Party (ABSSCM ITP) - Adoption | Sonia |
| d. Committee Reports | |
| i. Recreation Task Force | Louise |
| ii. Nominations Committee | Jennifer |
| e. Equestrian Canada – Collaboration Agreement | Sonia |

8:00 pm 9. Adjournment **Jason**

2025/2026 Board Meeting/Event Dates - updated

NOTE: Meetings are subject to change due to inclement weather and/or the urgency of issues. As much notice as possible will be provided.

Date	Time	Meeting Type	Location
Thursday, February 19, 2026	6:30 pm – 8:00 pm	Board Meeting	Zoom
Friday, March 13, 2026	12:00 pm – 1:00 pm	Board Meeting with Auditor	Zoom
Thursday, March 26, 2026	6:30 pm – 7:30 pm	AEF AGM	Zoom
Sunday, April 26, 2026	9:30 am – 4:00 pm	Board Meeting	Red Deer, Westerner Park, Viewing Room – 2nd floor
Thursday, June 18, 2026	6:30 pm – 8:00 pm	Board Meeting	Zoom
Saturday, September 19, 2026	9:00 am – 4:00 pm	Board Meeting – In person	TBD
Thursday, November 5, 2026	6:30 pm – 8:00 pm	Board Meeting	Zoom

Land Acknowledgement

The Alberta Equestrian Federation humbly acknowledges that what we call Alberta is the traditional and ancestral territory of many diverse original peoples, who have lived on these lands for generations. As we make our own footprints and hoofprints, we recognize those who have cared for these lands for centuries. We are grateful to live upon this territory together. We pay respect to the Knowledge Keepers and Elders who are still with us today and those who have gone before us. We are thankful to learn from all the original peoples of these lands as we move forward together in reconciliation.

Summary of the Board of Directors Code of Conduct

(Full policy available on pages 15 & 16 of the Board Policy Manual)

The AEF Board of Directors is committed to upholding the highest standards of accountability, integrity, and respect. Directors are expected to:

- Act with impartiality, professionalism, and in the best interests of the Federation.
- Avoid actual or perceived conflicts of interest and disclose any potential conflicts.
- Maintain confidentiality and comply with all legal and ethical obligations.
- Foster a respectful, safe, and inclusive environment free from discrimination or harassment.
- Refrain from using their position for personal gain or speaking on behalf of the Federation unless authorized.