

Board of Directors Meeting Agenda
Sunday, September 21, 2025, 9 am – 2:30 pm
Canada Olympic Park, Markin MacPhail Centre, Shane Homes boardroom

Vision

United by our passion for equines, we foster an inclusive community where everyone thrives together.

Mission

AEF supports Alberta's equine community through programs, education, and resources that promote horse welfare, sustainability, and meaningful connections among members.

Five - year goal

By 2030, AEF will strengthen its financial foundation by growing revenue streams, increasing membership value, and establishing reserves to support future programs and community initiatives.

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|-----------------|---|---|
| 9:00 am | <ol style="list-style-type: none"> 1. Call to Order. <ul style="list-style-type: none"> • Land Acknowledgement • Declaration of Conflict of Interest | Jason |
| 9:02 am | <ol style="list-style-type: none"> 2. Agenda – Motion to approve – September 21, 2025 | |
| 9:05 am | <ol style="list-style-type: none"> 3. Minutes – Motion to approve – June 19, 2025 | |
| 9:10 am | <ol style="list-style-type: none"> 4. President's Report - verbal | Jason |
| 9:15 am | <ol style="list-style-type: none"> 5. Treasurer's Report <ul style="list-style-type: none"> a. 2025 Auditor Motion – Michael Ihekuna, CPA, MBA b. August 31, 2025, Financial Statements c. 2026 DRAFT Budget d. 2026 Membership Fees | Brooke |
| 10:30 am | <i>Bio Break</i> | |
| 10:45 am | <ol style="list-style-type: none"> 6. Operations Report - verbal | Sonia |
| 10:50 am | <ol style="list-style-type: none"> 7. Business Arising <ul style="list-style-type: none"> a. Committees/Task Forces – TOR Reviews b. Equine Emergency Funding c. Meet a Horse – Update d. Casino Dates and Volunteers follow up | Kate
Sandy
Louise
Sonia |
| 12:15 pm | <i>Lunch Break</i> | |
| 12:45 pm | <ol style="list-style-type: none"> 8. New Business <ul style="list-style-type: none"> a. Other Committee Reports <ul style="list-style-type: none"> i. Industry Task Force ii. Recreation Task Force b. Coaching Symposium c. Scholarship Committee report d. Social Media Policy review | Sonia
Sandy
Louise
Sonia
Sonia
Jason |

- e. Strategic Planning Wrap up
- f. Nominations Committee Appointment

Jennifer
Jason

2:30 pm 9. Adjournment

Jason

2025/2026 Board Meeting/Event Dates

NOTE: Meetings are subject to change due to inclement weather and/or the urgency of issues. As much notice as possible will be provided.

November 6, 2025	6:30 pm – 8:00 pm	Board Meeting, Zoom
February 19, 2026	6:30 pm – 8:30 pm	Board Meeting, Zoom
March 5, 2026	6:30 pm – 7:30 pm	AEF AGM, Zoom

Land Acknowledgement

The Alberta Equestrian Federation humbly acknowledges that what we call Alberta is the traditional and ancestral territory of many diverse original peoples, who have lived on these lands for generations. As we make our own footprints and hoofprints, we recognize those who have cared for these lands for centuries. We are grateful to live upon this territory together. We pay respect to the Knowledge Keepers and Elders who are still with us today and those who have gone before us. We are thankful to learn from all the original peoples of these lands as we move forward together in reconciliation.

Summary of the Board of Directors Code of Conduct

(Full policy available on pages 15 & 16 of the Board Policy Manual)

The AEF Board of Directors is committed to upholding the highest standards of accountability, integrity, and respect. Directors are expected to:

- Act with impartiality, professionalism, and in the best interests of the Federation.
- Avoid actual or perceived conflicts of interest and disclose any potential conflicts.
- Maintain confidentiality and comply with all legal and ethical obligations.
- Foster a respectful, safe, and inclusive environment free from discrimination or harassment.
- Refrain from using their position for personal gain or speaking on behalf of the Federation unless authorized.